

**Metropolitan Local Human Rights Committee**

Virginia Homes for Boys and Girls

8716 W. Broad Street

Richmond, VA 23294

**Bi-Monthly Meetings**

**January 14, 2014 1:00**

**Group B**

- The Meeting was called to order by Ed Gerhard, Vice-Chair at 1:10
- Introductions of LHRC Members and Providers

**LHRC Members Present:** Edward Gerhard, Chair; Monique Tinsley, Secretary

**LHRC Members Absent:** Barry Vassar, Chair; Brittany Chadwick, Member

**Group A Providers Present:**

All Family Matters, Inc., Commonwealth Clinical and Consulting Services, District 19 CSB, Each One Counts Youth and Family Services, Families In Care Intervention Services, LLC., Family AriZen, Independent Capacity Systems, Independent Family Services, Innovative Family Services, Moore Cole Group Home, Virginia Family Services

**Other's Present:** M.I.N.K.S and Youth Family Services (Group B)  
Michael Curseen, Regional Advocate

**Providers Absent:** A Fresh Approach Youth Services  
Committed Counseling Program  
J and G House of Beginnings  
River Services

- The November 12, 2012 minutes were received as presented with no corrections but were unable to be approved due to the absence of a quorum.
- Public Comments- None
- Treasurer's Report was given by Tonya Blaine. The available balance on hand as of December is \$4,439.24. Two deposits (\$200.00) from Innovative Group and \$200.00 from Independent Family Services were deposited. There were no withdrawals. The following providers' dues are outstanding (1) **Each one Counts Youth and Family Services** and (2) **River Services**.

- Dues for 2014 are due; keep in mind dues are payable every other year. A list will be sent via email. Please mail all checks to Tonya Morgan Blaine  
P.O. Box 25411  
Richmond, VA. 23260.
- A quorum could not be established, therefore recommendations could only be received without any motion.

#### Review and follow up of quarterly reports

##### Group A

- A Fresh Approach Youth Services pg2-3, Need to review abuse & complaint allegation with LHRC
- Commonwealth Clinical and Consulting Services pg 3, question 1-4 Need to indicate that abuse allegations will be reported to the OHR within 24 hours via CHRIS (Not Received).
- District 19 CSB Needs to review abuse & complaint allegation with LHRC
- Each One Counts Youth and Family Services pg-1, LHRC Liaison is the provided assigned to attend the LHR meeting (Report Received)
- Family AriZen needs to use correct report form (Report Received)
- Families In Care Intervention Services pg 1 Name of Provider needs to list the organization's name (Report Received)
- Moore Cole Group Home pg. 3 questions 1 needs clarification (Report Not Received)
- Virginia Family Services- pg 3 question 4 As a LHRC affiliate needs to demonstrate current efforts to recruit LHRC candidates (Report Received).

##### Group B

- Breaking Barriers in School & Communities pg 3, questions 4 validity questions
- Family Services Inc. Page 1 Need to include name of licensing specialist. ( Report not received)
- Jackson Field Homes - Pg 1 Report 46 abuse allegation but total counts alleged bt type totals 55. # of faxed cases received by OHR TOTALS 43- NEEDS CLARIFICATION. Abuse cases #'s for Total Counts Alleged by Type and # of faxed reports received needs to be reconciled. Also, faxed reports containing PHI need to be redacted and summarized. (Report Received)

#### New Business:

- Request for Affiliation (Program Expansion) RE: M.I.N.K.S Youth and Family Services, LLC for the provision of Residential Group Home Services in Richmond, VA- Ms. Angela Brown (LHRC granted tentative approval effective 12/3/2013).
- Request for Affiliation (New Location) RE: Each one Counts Youth and Family Services for the provision of Therapeutic Afterschool Day Treatment has moved to 6611 Elkhardt Road, Richmond VA 56558 – Ms. Danielle Brown.

- Request for Affiliation (Program Expansion) RE: Virginia Family Services for the provision for Mental Health Skill Building Services, in Richmond, Virginia. Ms. Amy Beatson gave reasons and announced they would like to be affiliated with mental health services.
- Metropolitan LHRC Revised Meeting Dates and Reporting Requirements – Edward Gerhard, Vice-Chair
- LHRC Provider Attendance Requirement: Edward Gerhard, Vice-Chair
- LHRC Requests for Review of Documentation: Edward Gerhard, Vice-Chair
- Quarterly Report for Period October 1, 2013 – December 31, 2013 (4<sup>th</sup> Quarter)

#### **Group A Quarterly Reports**

1. A Fresh Approach Youth Services – Received
2. All Family Matters, Inc. – Received
3. Committed Counseling Program – Received (Late)
4. Commonwealth Clinical and Consulting Services – Received
5. District 19 CSB – Received
6. Each One Counts Youth and Family Services – Received (Late)
7. Families In Care Intervention Services – Received
8. Family AriZen – Received
9. Independent Capacity Systems – – Received (Late)
10. Independent Family Services – Missing response to question 5 (restraints etc.)
11. Innovative Family Services – (Not received)
12. J & G House of Beginnings, LLC. – (Not received)
13. Moore Cole Group Home – Received
14. River Services – (Not received)
15. Virginia Family Services – Received

#### **Group B Quarterly Reports**

16. Breaking Barriers in Schools & Communities – Received
17. Family Services, Inc. – (Not Received)
18. Jackson Feild Homes – (Not received)
19. M.I.N.K.S Youth & Family Services - Received
20. Omega II Therapeutic Afterschool, Inc. – (Not received)
21. REM Virginia (Sponsored Residential) – Received (Late)
22. Restoring Youth Alternatives – Not Received
23. Saving Lost Souls, Inc. – Received
24. Stepping Stones Towards the Future, LLC – Received

- 25. The Center for Counseling and Community Affairs – Received
- 26. Virginia Home for Boys and Girls Intensive In – Home – Received
- 27. Wise Enterprise – Received
- 28. Youth Builders, LLC. Received

- **Human Rights Report: Mr. Michael Curseen, Regional Advocate:**

- In-services Training RE: HIPAA (Confidentiality)

- DBHDS Serious Incident Guidance

- Medication Errors

- Quarterly Report - CHRIS Update

- **Next Meeting: March 11, 2014 (Group B)**

- **Adjournment**